



INDESGN1: Adobe InDesign Level 1

4.1.07

Course Title: INDESGN1: Adobe InDesign Level 1

Course Length: 1 day

Instructional Methodology: Instructor-led, computer lab with hands-on exercises

Course Description: Students learn how to use Adobe InDesign for print layout and design. In this course, you'll work with the tools and features necessary to create eye-catching printed documents. This course is intended for graphic designers, creative professionals, print professionals, publishers, pre-press professionals, and marketing communications professionals.

Course Objectives:

- Manage the InDesign environment
- Design documents
- Manage text
- Utilize colors, swatches, and gradients

Course Outline

Tour of InDesign

- Placing, Flowing, and Threading Text
- Text Wrap
- Adjusting and Cropping Graphics

Getting to Know the Work Area

- Tools
- Palettes and Workspace
- Zooming and Scrolling
- Moving Objects to Other Layers

Setting Up Your Document

- Custom Page Size
- Define Document Presets
- Master Pages
- Placing Text and Graphics
- Color Sampling

Working with Frames

- Modifying and Resizing Text and Graphic Frames
- Adjusting Contents
- Rotating and Aligning Objects

Working with Typography

- Vertical Spacing
- Text Gradient
- Drop Cap
- Kerning, Tracking, and Tabs