



**UA Distance Learning**  
**Graduate Course Registration and Payment Form**  
**Digital Information Management Certificate**

**Spring 2010**  
**Page 1 of 1**

**Instructions**

- Print this form, complete all sections and **fax it** along with your payment information to (520) 621-3269 or you can **mail it** to UA Outreach College, University Services Building, Room 322, P.O. Box 210158, Tucson, AZ 85721-0158.
- If you have questions, email [distance@email.arizona.edu](mailto:distance@email.arizona.edu) or call 520-626-2079 or 800-478-9508.
- All tuition and fees are payable upon registration unless you are selecting the Tuition Payment Plan or have a Purchase Order or signed agreement to pay from your employer.
- Refunds: Fees marked with an asterisk (\*) are non-refundable. The Spring 2010 refund schedule for UA Distance Learning courses is on our web site (<http://www.outreachcollege.arizona.edu/dist/>)

Today's Date \_\_\_\_\_ U of A Student Number \_\_\_\_\_ SSN \_\_\_\_\_  
 \_\_\_\_\_ (if assigned) \_\_\_\_\_ (optional)  
 Name \_\_\_\_\_ DOB \_\_\_\_\_  
 \_\_\_\_\_ Last, First, MI  
 Home Address \_\_\_\_\_  
 \_\_\_\_\_ City, State, Zipcode and Country (if not US)  
 Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_ email address: \_\_\_\_\_

**Course Registration: Please select course(s)**

Dept	Course #	Course Title		Delivery Method
<input type="checkbox"/> IRLS	673	Managing Digital Information	<input type="checkbox"/> credit <input type="checkbox"/> audit	Web Delivery
<input type="checkbox"/> IRLS	674	Preservation of Digital Collections	<input type="checkbox"/> credit <input type="checkbox"/> audit	Web Delivery

**Tuition and fees: (TUITION AND FEES SUBJECT TO CHANGE)**

- 3-unit courses in-state:  \$ 1,529.00 Tuition +  \$ 165.00 Surcharge  
 out-of-state:  \$ 4,746.00 Tuition +  \$ 207.00 Surcharge X \_\_\_\_\_ # courses \$ \_\_\_\_\_
  - AFAT (mandatory fee for all students)\* \$ 15.00
  - UA Technology Fee (mandatory fee for all students)\* \$ 57.50
  - Continuing Education Registration Fee (mandatory for all students)\* \$ 25.00
  - Tuition Payment Plan Enrollment Fee \$75.00 (only applies if you select this payment option)\* \$ \_\_\_\_\_
- \* Non refundable **SEMESTER TOTAL \$** \_\_\_\_\_

**Payment Information:**

- Check enclosed, payable to "University of Arizona"
- Purchase Order (Full payment only – you must provide a copy of the PO – complete company payment information below):  
 P.O. # \_\_\_\_\_ Company name \_\_\_\_\_
- I am an IMLS Scholarship Recipient
- Please charge my credit card for full payment – complete credit card information
- TUITION PAYMENT PLAN (enclose Tuition Payment Plan enrollment form ):  
**First installment (due January 13, 2010):**  
 My payment for all applicable fees plus 1/3 tuition is enclosed.  Charge my credit card for all applicable fees plus 1/3 tuition.  
**2nd installment (due March 1, 2010); 3rd installment (due April 5, 2010):**  
 Charge the 2nd and 3rd installment payments to the credit card below.  
 I will remit the 2nd and 3rd installment payments before the applicable due dates.  
 If payment is not received by the applicable due date, my credit card will be charged. **Failure to pay either installment on time revokes the agreement, and all unpaid tuition and fees will be payable immediately.**

Visa  Mastercard  American Express \*Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

\*You must include your security verification code for Visa/MC - 3 digit number; AMEX - 4 digit number: \_\_\_\_\_ Billing zip code: \_\_\_\_\_

Name (as shown on credit card – please PRINT) \_\_\_\_\_

Signature: \_\_\_\_\_