

## Delivery Method Definitions

Please use the below definitions to determine the delivery method of your course through the Outreach College.

Type of Course	Typical Description	Percentage of Content Online
<b>Traditional</b>	<b>All content is delivered face-to-face there is no web-based technology.</b>	<b>0%</b>
<b>Web Facilitated</b>	<b>Web-based technology used to facilitate tasks for what is essentially a face-to-face course. Syllabus and readings are online.</b>	<b>1% - 29%</b>
<b>Hybrid</b>	<b>Reduced number of face-to-face meetings. There is a substantial amount of content and activities online.</b>	<b>30% - 79%</b>
<b>Online</b>	<b>There are no face-to-face meetings. Most or all content and activities are delivered online via UA D2L, eCollege or another website.</b>	<b>80+%</b>

Credit: Allen and Seaman, Staying the Course: Online Educ in US 2008, Sloan Consortium



Outreach College

Credit Course Request Form

This form should be completed by the Home Department – complete all sections

Today's Date: \_\_\_\_\_

Please Print or Type

Academic Department: \_\_\_\_\_ Course #: \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Course Title: \_\_\_\_\_ Contact Hours: \_\_\_\_\_

Meeting Times: \_\_\_\_\_ Class Day(s): \_\_\_\_\_ Dates: \_\_\_\_\_ (course begins) and (course ends)

Facility: \_\_\_\_\_ Facility Address: \_\_\_\_\_ (Credit Outreach sections only)

Year: \_\_\_\_\_ [ ] Fall [ ] Winter [ ] Spring [ ] Pre-session [ ] Summer I [ ] Summer II [ ] Carry over course

Estimated # of enrollments: \_\_\_\_\_ List Course in Schedule of Classes: [ ] Yes [ ] No

Delivery Method:

[ ] Traditional [ ] Web Facilitated [ ] Hybrid

[ ] Online: \_\_\_\_\_ UA D2L \_\_\_\_\_ eCollege \_\_\_\_\_ Other Website

Instructor Contact Information – Do not leave this section blank, provide all information.

[ ] New Instructor/Faculty [ ] Current UA Instructor/Faculty Title: \_\_\_\_\_

Instructor: \_\_\_\_\_

Campus or Home Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Additional Information

Special Billing (please explain) \_\_\_\_\_

Course fee [ ] Yes \$ \_\_\_\_\_ [ ] No UA Account #: \_\_\_\_\_

QTR's allowed [ ] Yes - # allowed \_\_\_\_\_ [ ] No

Textbook(s) \_\_\_\_\_

Other information/instructions (including syllabus link, proctoring required, etc.): \_\_\_\_\_

Originator: \_\_\_\_\_ Contact Number: \_\_\_\_\_ Date: \_\_\_\_\_

Authorization: The Academic Department is responsible for selecting the person that is qualified to teach the course. All appropriate documentation, including instructor vitae and course syllabus, must accompany this form.

Department Head (home department)

Date

Dean/Director of College (home department)

Date

UA Outreach College Fax (520) 626-1102

Internal Use Only: List on OC Web [ ] Yes [ ] No || [ ] CO [ ] DL